



# Events Pack

263 Bealey Avenue, Christchurch

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[www.bealeyquarter.co.nz](http://www.bealeyquarter.co.nz)

Bealey  
Quarter.





The Bealey is a popular suburban restaurant and bar with the added bonus of a separate, private function room.

The Bealey Quarter also offers three distinct accommodation offerings, which is an ideal offering if you have out of town guests or want a handy bed for the night. For accommodation booking email [stay@bealeyquarter.co.nz](mailto:stay@bealeyquarter.co.nz)

## WE CAN CATER FOR A RANGE OF FUNCTIONS SUCH AS;

- Birthdays / Engagement Celebrations
- Corporate Events / Team Building
- School Reunions / Farewells
- Awards / Ceremonies
- Hens / Bucks Parties
- Family Celebrations
- Formal Dinners
- Product Launches
- Business Meetings
- Seminars
- Exhibitions

## CAPACITIES & HIRE FEES

	seated	cocktail	meeting	Events Jan – Oct	Events Nov – Dec
Private function Room	70	4 - 120	20 - 100	\$2,500	\$3,500
Private function Day Lunches	70	4 - 120	20 - 100	\$1,500	
Day Meetings and Seminars	70	4 - 120	20 - 100	\$50 per hour	\$50 per hour





# Function Room

## DRINKS AND NIBBLES

For up to 120 guests, we can arrange the Function Room to cocktail style. This includes some lower tables for seating, bar leaners and areas for standing.

## BOARDROOM

The boardroom style is great for corporate events of up to 30 people. The projector screen and whiteboard can be set up, if required.

## DINNER

For up to 80 guests we can set the Function Room to a large group breakfast, lunch or dinner booking.

## MEETINGS

For prize givings, awards, speeches, presentations or anything else you can think of, we can arrange the Function Room to a theatre style. Up to 50 guests can set in rows toward our projector screen.

# Other spaces



## BAR AND OUTDOOR AREA

We can reserve an area in the bar for up to 50 people. Here you are welcome to enjoy cocktail platters and our bar snack menu. Enjoy the three 55-inch TV's screening a range of sport with easy access to our outdoor patio. There is no minimum spend for this space.



## RESTAURANT

Our restaurant can take bookings up to 25 people dining a la carte and up to 40 people when dining on a set menu. Our restaurant does not require a minimum spend.



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# EXTRAS

## LOYALTY – OXFORD CLUB

Why not benefit from your function? Become a loyalty member with us. For every house beverage you will receive a 50c discount. From every purchase earn 5% credit back that can be used on food.

Your loyalty card can be used at any of our venues (Fat Eddies, Original Sin, Kong, The Bealey and The Bog). You spend money on your catering at any of our venues and we'll give you rewards that you can use at any time. We're sure you'll appreciate that. Sign up at [www.oxfordgroup.co.nz](http://www.oxfordgroup.co.nz) or download the app.

## DECORATIONS

You are welcome to bring your own decorations and branding. Please no confetti, glue or nail guns! Also, please be aware that Bealey's takes no responsibility for any loss of or damage to property and does not have the facility to store any equipment. Property must be taken with you at the end of the function.

## LITTLE EXTRAS

We are happy to go the extra mile with things like bubbles on entry, customised cocktails, and uniquely dressed tables for your event. We are also happy to help you organise entertainment. We have an extensive knowledge of local musicians.

## CATERING REQUIREMENTS

Our kitchen has carefully designed a function food menu for you to pick, at ease, what you would like during your time with us. As our food options change seasonally, please contact the Functions Manager for our current options. We can happily accommodate all food requirements/allergies/intolerances and can provide vegan options on request.

All food orders must be confirmed at least 10 days prior to the date of your function.

## BAR ACCOUNTS

We supply a wide range of New Zealand and International wines, tap and bottled beers, cocktails, spirits and non-alcoholic beverages. Please contact us for our current beverage list.

With bar accounts there are a variety of options:

**Bar Tab:** As the organiser of the function/account holder, you can specify the range of beverages available on the bar and a limit can be established. Guests can then put drinks onto this account. Once this amount is reached, our staff will notify you. You can add further funds to the account, or your guests can then pay for them individually.

**Subsidised Tab:** Another option is to subsidise drinks. You can specify the amount you wish to pay per beverage. This will be charged to your account and the remaining value will be charged to your guest. Again, you can specify the range of drinks.

**Cash Bar:** Guests can pick and choose from our full beverage selection and pay individually. Please note that all beverage pricing includes GST.

## BOOKINGS & CONFIRMATION

All bookings can be made through our Event Manager. Please note that a full booking form page 7 must be completed with a signed terms and conditions sheet page 4.

A deposit of \$500 (including GST) is required to confirm your booking in addition to your booking form and a signed copy of the terms and conditions (attached in this Functions Pack). The deposit will be deducted from the final bill subject to no damage to the venue, or equipment and minimum spends being achieved. If a minimum spend is not achieved, the deposit will be retained and the balance will be charged.

Our Event Manager will then be in touch to confirm your booking.



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Christchurch Central City

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